

PTC Executive Meeting
Agenda
Wednesday, July 13, 2011

- Opening Prayer
- Introduction of New Officers/Chairpersons
 - Contact list/shirt size
 - PTC Board Members Contact information will be posted on website.
- Principal's Report –
 - Enrollment is looking good for upcoming school year. There are limited openings available.
 - The school is currently working on a school website that will be more active through Renweb. It will be implemented ASAP.
- Treasurer's Report
 - Review budget
 - PTC Endowment Fund Donation - \$8,500
 - Awning Expenditures - \$50,000 budget and will purchase 2 awnings for about \$37k.
 - PTC has spent \$10k for white boards for every classroom, which has been installed.
 - Homeroom dues have to be spent on students.
 - If we are able to raise \$40k on Gala this year then we will have a \$60k budget for a project. Future project will be to update playground equipment.
- Determine schedule for PTC Board and General Meetings
 - Board Meetings will be 1st Tuesday of the Month
 - General Meetings will be 2nd Tuesday of the Month
- PAP Revisions
 - Hours will have to be completed and entered from July 1, 2011 and April 13, 2012.
 - Any hours after April 13, 2012 will go towards next year's hours.
- Sign for Front of School
 - Complete
 - Need Volunteers to post messages for August (suggestions were made to ask NHS or Student Council to help maintain the sign.)
- School Store
 - Continue using Badgeman as supplier
 - Hours
 - 1st Friday morning of the month
 - Every Early Release Day
 - Monday afternoons
 - Volunteers to staff (PTC is trying a program call Volunteer Spot to manage volunteer list and schedules.)
- Social Committee/Teacher Appreciation Committee
 - Chairperson – Paige Valadez
 - Split into Separate Committees
 - Teacher Appreciation
 - Monthly recognition items for the teachers
 - Christmas Breakfast
 - Catholic Schools Week Breakfast
 - Student Appreciation
 - Ice Cream for Students
 - Feast of St. Matthew

- Conclusion of Spirit Week
 - Catholic Schools Week
- Grandparents Committee
 - Catholic Schools Week Event
 - Assist with Grandparent's Club
 - Will be invited to PTC meetings and given a calendar of school events.
 - Grandparent volunteer hours will go towards family hours.
- Parent Involvement
 - Back to School Social
 - PTC Meeting Attractions
- Back to School Mass
 - 3:00 Sunday, August 21st
- Annual Fund/Spirit Week
 - Chairpersons needed ASAP
- Gala
 - Chairperson – Liz Bloom
- Volunteer Spot - Trial
- Closing remarks
 - Welcome Back lunch for teachers is August 12th
 - Looking into Magnetic Badges for Board and Chair Members.
 - PTC would like to Welcome Leslie Payne as the New Development Director of St. Matthew.